

MATTHEWS KONDWANI NG'ONAYASAUKA

1. PERSONAL INFORMATION

Surname: Ng'onayasauka
Other Names: Matthews, Kondwani
Date of Birth: 12th August 1997
Marital Status: Single
Nationality: Malawian
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2. PERSONAL PROFILE

I am an enthusiastic, focused and exceptional bright individual, who has passion and interest to fully develop and grow a career with any nurturing institution by applying my accumulated knowledge and experience in the given specific field while helping in achieving the goals and objectives of the institution. I seek to work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately. Currently I am working with Pamodzi Consulting Limited, an infrastructure development firm, as a Transport Economist. Analysing a project's Feasibility for implementation, recommending its implementation and monitoring and evaluating performance of the project are some of my core duties and responsibilities on this post. I also have worked as an Administrative Assistant with the Creative Leadership and Management Consultancy, in the research field with the MwaPATA Institute as an Enumerator, as a Temporary Biometric Voter Registration Kit Operator with the Malawi Electoral Commission, as an Intern (Economist) with the then Ministry of Finance, Economic Planning and Development and also as a Registration Officer with the national registration bureau. I believe that you will find in me that unique desirable distinctive character every employer seeks in a great employee.

3. WORK EXPERIENCE

A. PAMODZI CONSULTING LIMITED (1ST OCTOBER 2020 – PRESENT)

Transport Economist

- Conducting research on the benefits accruing to the rural masses following a road improvement
- Analysis of economic feasibility of road construction projects and recommending pursuance of the project to the Malawi Road Authority on the consultancy's behalf.
- Preparing project matrices and Monitoring and Evaluating project implementation
- Preparing Projects feasibility reports to the Malawi Road Authority
- Conducting traffic counts and axle load surveys

- Assisting in Preparing official bidding documents of a project and presenting them to the Malawi Roads Authority for approval
- Exceptional use of the Highway Development Model 4 and Road Economic Model which are world bank software tools used in the analysis of the feasibility of a road project.

B. CREATIVE LEADERSHIP AND MANAGEMENT (CLM) CONSULTANCY (04/02/2020 - 11/08/2020)

Administrative Assistant

- Conducting data collection for use by the Masters degree students in their thesis/project development
- Analysis of clients Master's degree research data Using SPSS and Stata
- Development of Training manuals on various topics in Leadership and Management for both Masters students and individual organizations through desk research
- Keeping Financial Records of the Consultancy
- Marketing of Consultancy's Services
- Assisting in the branding of training packages offered by the Consultancy
- Assisting in coaching of the Master's Degree students from various institutions of higher learning in Malawi, in Master's thesis Development
- Transcribing videos for manual production
- Typing and Editing of official documents (Exceptional Use of Microsoft Word, Excel and Power Point)

C. MWAPATA INSTITUTE (11/09/2019 - 28/11/2019)

Enumerator

- Writing qualitative data reports from discussions with respondents on the level of livelihoods and rating and perceived causes of poverty in their communities
- Submitting to the research team the situational analysis of the rural marginalised masses on the ground in both agriculture and general livelihood.
- Collecting data in the Malawi Rural Livelihood Survey Baseline(comprehensive) for the MWAPATA institute using Survey Solutions Software and Tablets for voice recording.
- Data cleaning, questionnaire improvement and organising feedback for survey improvement.

D. MALAWI GOVERNMENT - MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT (06/06/2018 - 10/09/2018)

Economist (intern)

- Assisting in Conducting research or surveys on topical issues such as perceived quarterly inflation by stakeholders in the national wide business interviews and surveys to assess government and private sector performance
- Writing of minutes from departmental meetings
- Assisting in providing recommendations from data analysed using STATA and SPSS
- Editing of official documents
- Typing of departmental memorandum for circulation

- Taking part in professional trainings from time-to-time

E. NATIONAL REGISTRATION BUREAU (31/05/2017 - 10/07/2017)

Registration Officer

- Registering Malawian citizens to develop a national wide identification system for use by the Malawian Government and other stake holders in need.
- Helping applicants with the citizenship registration application process

4. EDUCATION

A. University of Malawi Chancellor College (2014 – 2019)

- Bachelor of Social Science; Economics & Psychology
 - 3.24/4.00 Cumulative Grade Point Average

B. Saint Kizito Seminary (2010 – 2013)

- Malawi school certificate of Education
 - 9 points aggregate Score

5. SKILLS

- Exceptional knowledge in the use of statistical Packages such as STATA, SPSS, R and Eviews
- Exceptional Knowledge in qualitative data analysis tools; grounded theory methodology, content analysis, Transcription analysis, recursive abstraction and discourse analysis
- Advanced knowledge in the use of the Highway Development Model (HDM4) and the Road Economic Model (RED) which are software tools recommended by the world bank in the analysis of Economic feasibility of roads and other transport infrastructure.
- Team building skills, Problem solving skills, interpersonal skills and Project coordination skills

6. SHORT COURSES AND PROFESSIONAL CERTIFICATIONS

- Certificate in Monitoring and Evaluation from Kirk Development and Training Consultants obtained in February 2020
- Certification in the completion of the Malawi Rural Agricultural Livelihoods Survey [MRALS] 2019 training and exercise offered by MwaPATA institute November 2019.
- Certificate in Macroeconomic Modelling and forecasting offered by MEFM (A South East African body) obtained in 2018.

7. PUBLICATION

- The impact of orphan hood on child labour involvement of household in Malawi; Bachelor's degree Thesis (The University of Malawi, Chancellor College, June 2019).
 - This study, evaluated the likelihood of orphan hood as a factor in influencing child labour involvement in Malawi. The study concluded that orphan hood is not a standalone factor in influencing child labour in Malawi.

8. REFEREES

A. Engineer Jephther Chagunda

Managing Director

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Curriculum Vitae

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B. Mrs Annie Banda

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THE SHORT COURSES CERTIFICATES





